For many students, the college experience is a mix of anticipation and anxiety, competition and camaraderie, dependence and independence. In short, it is an exciting and sometimes stressful time. Academic pressures, family conflicts, relationship problems, career indecision, and changing values may cause "short circuiting." Many college students experience psychological crises which temporarily interfere with their lives. In any community, up to 10 percent of the population may be distressed by depression, acute anxiety, alcohol or drug abuse or other serious problems.

As a member of the faculty or staff, you may encounter students who are experiencing serious problems. Oftentimes, you may be the first person that a student turns to for help. Students may look to you either in crisis situations or when they need support for typical adjustment and decision making issues. What should you do?

This guide is designed to assist you in: 1) knowing some common causes of distress, 2) identifying possible warning signs of distress, 3) how you can help a student in distress, and 4) how to refer a student to the Counseling Center.

**Common Causes of Emotional Distress**
- Relationship Breakup
- Family Conflict
- Loss of a Loved One
- Divorce of Parents
- Feeling Lonely
- Academic Pressure or Failure
- Serious Illness or Injury
- Violent Traumatic Events
- Not Fitting in with Peers
- Unplanned Pregnancy
- Religious Conflicts
- Sexual Abuse or Assault
- Physical Abuse or Assault
- Identity Confusion
- Perfectionism
- Low Self-Esteem/Self-Concept
- Loss of Goal or Dream
Common Warning Signs of Student Distress

Academic:
- Excessive Procrastination
- Dramatic Negative Change in Preparation or Performance
- Repeated Requests for Extensions or Special Considerations
- Disruptive Classroom Behavior
- Excessive Absence/Tardiness
- Frequently Falling Asleep in Class
- Avoiding or Dominating Discussions
- Problems with Major and/or Career
- References to Suicide or Homicide in Verbal Statements or Writing

Interpersonal:
- Asking Instructor for Help with Personal Problems
- Withdrawal from Interactions with Faculty, Administrators, Staff, Peers
- Dependency on Advisor/Instructor/Professor
- Hanging Around Office
- Disruptive Behavior
- Inability to Get Along with Others
- Complaints from Other Students
- Isolating Self from Others

Behavioral:
- Change in Personal Hygiene
- Dramatic Weight Gain or Loss
- Lack of Energy
- Irritability, Aggressiveness
- Inappropriate or Exaggerated Behavior
- Impaired Speech
- Disjointed Thoughts
- Tearfulness
- Intense Emotion
- Inappropriate Responses
- Difficulty Concentrating
- Physically Harming Self
- Substance Abuse (e.g., smell alcohol on breadth, slurred speech, bloodshot eyes)
- Insomnia or Excessive Sleep
- Talk of Hopelessness and Despair*
- Major life trauma: death of someone close; physical, sexual, emotional abuse; dealing with terminal illness of someone close *
- Expression of suicidal thoughts or feelings*

Any references to suicide, including thoughts, threats or attempts are extremely serious. Referral is necessary.
The behaviors marked with an asterisk (*) can indicate severe stress and crisis. Please call the Counseling Center for assistance.

**What You Can Do**
If you have noticed any of these warning signs, you are faced with the decision of whether or not to intervene. Your interest in your student’s well-being can make an important difference to a person in distress and may also help the student be successful at MU.

**If You Decide to Intervene:**
1. Talk to the student privately to help minimize embarrassment and defensiveness.
2. Do not promise the student confidentiality regarding what he or she shares.
3. Listen carefully and respond to both the content and the emotions of the situation. Accept and respect what is said.
4. Discuss your observations of the student’s behavior(s) which lead you to be concerned – be specific, direct and concrete, e.g., “I’ve noticed you have been missing class recently and I’m concerned.”
5. Express your concern in a non-judgmental way; avoid negative comments or implications about personality or character.
6. Encourage the student to share his/her response to what you have said.
7. Try to focus on an aspect of the problem that is manageable. Assist the student with problem-solving: identify options for action and explore the pros and cons of each option.
8. Avoid easy answers such as, “Everything will be all right.”
9. Help identify resources for what needs to be done/changed/improved.
10. Let the student know the limits on your ability to help him or her.
11. If the student appears to be in **imminent** danger of hurting himself or herself or others, call MUPD at 882-7201.
12. If you would like to consult about a situation, mental health professionals at the Counseling Center are available Monday – Friday, 8:00am – 5:00pm at 882-6601.

**Notifying Others**
In an effort to identify students, faculty or staff who are in extreme distress and/or who are behaving in ways that are concerning to multiple people on campus (faculty, staff, students), MU has an At-Risk Behaviors Committee. The purpose of the committee is to provide coordinated and centralized identification and response to such individuals. The Chair and contact person is Dr. Cathy Scroggs, Vice Chancellor for Student Affairs. She can be reached at 882-6776.

**How to Make a Referral to the Counseling Center**
Presenting yourself as knowledgeable about campus services can ease a student’s discomfort about seeking help. Assure the student that seeking help is a sign of strength and does not necessarily mean there are serious problems. Dispute the myth that only “weak or crazy” people talk to a counselor or use others for help. Assure the student you are referring him/her
to the Counseling Center because you are concerned and want him/her to get appropriate assistance. Here are some suggestions for urgent and non-emergency situations.

**Crisis Situations:**
If you are concerned about a student being an imminent danger to himself/herself or others, call the MU Police at 882-7201 or the Columbia Police at 911. In most cases, their response will involve having an officer facilitate transport of the student to a hospital emergency room or Mid-Missouri Mental Health for evaluation.

Don’t waste time by calling the Counseling Center first; the safety of the student is the primary task.

**Urgent Situations:**

**During Business Hours:**
For You: Counseling Center staff are available to consult with you about a situation Monday - Friday, 8:00am – 5:00 pm. You may call 882-6601 and ask to speak with the staff member on-call.

For the Student: The Counseling Center has a mental health professional on-call Monday – Friday, 8:00am – 5:00pm. The student can call or walk over to the Center to speak with someone. It is also appropriate for you to offer to walk the student over to the Center at 119 Parker Hall if you think this would help assist student in following through with speaking to a mental health professional.

**Outside of Business Hours:**
If a situation needs immediate attention, such as you believe the student is a danger to him or herself or to others, call the MU Police at 882-7201 or the Columbia Police at 911.

Students can also access the Mid-Missouri Crisis Line at 1-800-395-2132 and speak to a trained responder.

**Non-Emergency Referrals:**
Encourage the student to contact the Counseling Center directly to schedule an initial assessment appointment by calling 882-6601. You may also want to offer to let the student call from your office if you believe extra support/encouragement is needed.

**What to Expect at the Counseling Center**

**Scheduling an Appointment:**
To schedule an appointment, a student can call us at 882-6601 or simply walk in to the Center at 119 Parker Hall during business hours. There are no additional charges for counseling services provided at the Counseling Center and students may receive up to 12 individual or couples therapy sessions per year; there is not a session limit on participation in group therapy. Students will be scheduled for an initial assessment appointment which takes approximately 1.5 hours. This assessment is used to determine if the Counseling Center’s services are the best option for the student, and if so, which of our services. If it is determined
during the assessment that the student would benefit from individual therapy at the Counseling Center, the student will be assigned to a therapist and his or her first appointment will usually be for the following week. A student must be taking at least one class on campus to be eligible for services.

Confidentiality Guidelines
Once you have made a referral, it is normal to want to find out what happened and how you can continue to help the student. However, ethical principles of confidentiality that are defined by the ethical standards of the American Psychological Association and Missouri law determine what we can and cannot disclose to others.

We Cannot:
• Let you know whether a student you referred has come for an appointment.
• Provide any information to anyone about a client without his or her written permission.

We Can:
• Answer your questions about making referrals to the Counseling Center.
• Offer you information about psychological concerns and problems in general.
• Provide other referral options.
• Consult with you regarding specific behaviors of a student about whom you are concerned.

Contacting the MU Counseling Center

119 Parker Hall  
Columbia, MO 65211-2340  
Office: (573) 882-6601  
Fax: (573) 884-4936  
http://counseling.missouri.edu/

Other services available on campus:
At Risk Behaviors Committee - Vice Chancellor for Student Affairs 882-6776
Provides consultation and coordination of response efforts.

Student Health Center 882-7481
Provides medical services, psychiatric services, alcohol/drug assistance, and health education. After-hours nurse hotline provides 24-hour assistance to students who need medical services or advice.

Wellness Resource Center 882-4634
Offers information and resource library materials, workshops, and referral services for students with alcohol or drug use concerns and other wellness-related issues. B.A.S.I.C.S. (Brief Alcohol Screening and Intervention for College Students) is a program for MU students to address their alcohol issues.
Psychological Services Clinic 882-6777
Offers therapy and outpatient psychiatric services on a sliding-fee basis.

MU Women’s Center 882-6621
Offers educational programming, resource lending library and referral resources.